

**William Read Primary Academy**  
Long Road, Canvey Island, Essex SS8 0JE

**Head of School** Mrs T Gravely  
**Executive Headteacher** Mrs E Lane MBE

**Telephone** 01268 683053/683818  
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February 2026

Dear Parents/Carers,

**EYFS Learn to Ride at William Read Primary Academy**

We are happy to inform you that Hadleigh Park Cycles are visiting the school on Tuesday 14<sup>th</sup> and Wednesday 15<sup>th</sup> of April, to teach your child to ride (or improve their skills). The event takes place over two consecutive days and is completely free.

**Day One Tuesday 14<sup>th</sup> April** – A coach brings bikes and helmets to the school and teaches the children in small groups throughout the day. We have bikes and helmets for all shapes and sizes.

**Day Two Wednesday 15<sup>th</sup> April** – The coach continues to teach the children in small groups.

Children with an additional need will be fully included in this event, and coaches are experienced in making adaptations as required. Please note that HPC follow the schools and the companies safeguarding procedures, are first aiders, are fully qualified coaches, and have enhanced DBS certificates. HPC, suggest you talk to the coaches before buying a new bike, as we often see the wrong bike for the child and would like to help!

Please sign and date the form below giving permission.

Yours sincerely,

Hadleigh Park Cycles

**EYFS Learn to Ride**

**Please pass to Class Teacher**

I give permission for my child .....  
to attend EYFS Learn to Ride on Tuesday 14<sup>th</sup> and Wednesday 15<sup>th</sup> April.

- I understand that cycling is not a risk-free activity, and whereas HPC work diligently to reduce risk, I understand that accidents can occur. (Note: gloves and long sleeve tops are best for reducing cuts and grazes).
- I will make sure my child has suitable clothes for the weather (the teaching will be outside).
- Please inform the school of any pre-existing condition that you think the coaches should be aware of.

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Signed: \_\_\_\_\_ Parent of: \_\_\_\_\_ Date: \_\_\_\_\_