

William Read Primary Academy
Long Road, Canvey Island, Essex SS8 0JE

Head of School Mrs T Gravely
Executive Headteacher Mrs E Lane MBE

Telephone 01268 683053
Website www.williamread.essex.sch.uk



February 2026

Dear Parents/Carers,

We will be having parent/carer consultation sessions for **Y6 on Tuesday 24th March** from 1:30 – 5:30.

Would you please complete the slip below by placing a tick against the time you would prefer and return to your child's class teacher by Friday 27th February.

An interview time will then be arranged and sent home on Tuesday 10th March. If you wish you will be able to take your child and any brothers or sisters in the school home after your consultation session.

If your child is on a One Plan their updated plan will be finalised with you at Parent Consultations.

Yours sincerely

Mrs Gravely
Head of School

Consultation Sessions

Please complete and return to class teacher

Please tick the time and date preferred and return to the class teacher by Friday 27th Feb.

Child's Name:

Tuesday 24th March 1.30 – 3.00 3.00 – 4.00 4.00 – 5.30