

William Read Primary and Nursery Academy
Long Road, Canvey Island, Essex SS8 0JE

Head of School Mrs T Gravely
Executive Headteacher Mrs E Lane MBE

Telephone 01268 683053/683818
Website www.williamread.essex.sch.uk



September 2025

Dear Parents/Carers,

We are very pleased with how well your children have settled into school. As discussed at the intake meetings in June, we will be holding two meetings to tell you about the Foundation Stage Curriculum.

We will also be explaining the phonics programme your child will be following. This programme is called Read, Write Inc. and has proved to be a highly successful programme.

To allow for as many parents as possible to attend this important meeting, we will be holding the meeting twice. To give you a choice of which one is more convenient for you to attend, both meetings will also go out on Zoom. A link will be sent out the day before.

These meetings will be held on **Tuesday 16th September at 8:45am and 5:00pm** in the school hall. Please return the slip below to your child's class teacher indicating which meeting you would like to attend.

As you can appreciate, this meeting is very important, and we look forward to seeing as many parents as possible either in person or on Zoom.

Yours sincerely,

Mrs Gravely
Head of School

Reception Meeting

Please complete and return to Miss Gillbe

Child's Name:

*I will/will not be attending the curriculum meeting on Tuesday 16th September.

- | | | |
|---|---------|--------------------------|
| I will attend the meeting at | 8:45 am | <input type="checkbox"/> |
| I will attend the meeting at | 5:00 pm | <input type="checkbox"/> |
| I will be attending the meeting on Zoom | 8:45 am | <input type="checkbox"/> |
| I will be attending the meeting on Zoom | 5:00 pm | <input type="checkbox"/> |

Signed: Parent/Guardian.

*Please delete where applicable

