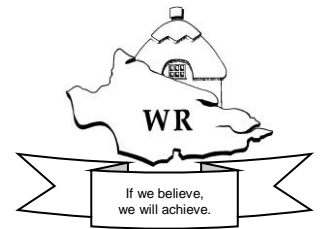


Essex County Council
William Read Primary School and Nursery
Long Road Canvey Island Essex SS8 0JE
Headteacher Mr. T. Martinson BAEd (Hons), NPQH
Deputy Headteacher Mrs. K. Garrick B.Ed (Hons)
Telephone 01268 683053/683818
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Friday, 20 September 2019

Dear Parents and Carers of Year 4,

Unfortunately, at this early stage of the year, Miss Tookey has to have time off to have an operation. It is not something that we could have foreseen. Mrs. Wright will return from sickness leave next week and instead of sharing a class with Mrs. Garrick, will get to know 4T; she will then take 4T full time until Miss Tookey returns.

Mrs. Garrick will continue to teach her current class and we have been fortunate to employ a new, very experienced teacher called Mrs. Tillbrook to share the class with her. The pupils have met her and Mrs. Garrick has begun to plan the term with her to ensure that the pupils continue to receive a high standard of teaching. The class will be known as 4GT.

I am happy that we have managed to find a solution that included familiar and experienced teachers with such short notice.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'T.R. Martinson'.

Mr. T. Martinson
Headteacher

