



Message from Mr Martinson

Dear Parents and Carers,

As you are aware, from June 1st, we are now able to welcome back to school children in the Foundation Stage, Year 1 and Year 6, as well as continue to have the children of key workers in school on a daily basis. We are currently planning for the school to be ready for this date and there is a huge amount of work to do. During this time, until June 1st, we will continue to be guided by the Department for Education, as well as making our own bespoke decisions for the return of more children to William Read.

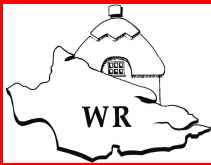
The decision for your child to return to school is yours. You will not be fined or penalised if you choose to keep your child safe at home. I am sure that this is not an easy decision for you to make, so we are writing to inform you as to what our plans are for the children returning, how we can make the school setting as safe as possible and how the school day will operate on a daily basis. At the bottom of this letter, is a link to a form that asks you whether or not you intend to send your child back to school so that we can start collating pupil numbers, to then put the children into smaller group sizes. The changes that we are going to implement, and the procedures we are going to put into place, are as follows:

Who Can and Cannot Now Attend School?

- As well as key worker children, children with an EHCP or a social worker, we can now welcome back children in Reception and Years 1 and 6
- Siblings of these three-year groups, who are in years 2, 3, 4 or 5 are not permitted to come back to school yet
- Children cannot attend if they, or a family member they live with, have symptoms of Covid-19
- Any child, with pre-existing medical conditions, should continue to stay at home
- If you do intend to send your child back to school, then it is on full-time basis, just as it was before the school partially closed

Logistics and Groupings That We Plan To Carry Out Before June 1st

- The school will have a thorough risk assessment that will have to be approved by the Governing Body and the Local Authority
- Classes will be reduced in size, with a government cap of 15 per group, but our risk assessments may dictate that we have to make the groups smaller than this
- The children will only be taught alongside children in their year group, we cannot guarantee that this will be with children in their current class, current teacher, or even in the same classroom as before
- Once their class/learning area has been decided, they will only be taught in this area until further notice. Where possible the children will also have their own chair and equipment and not swap seats during the day
- Children from other classrooms/learning areas will not be permitted into any other area, so as to keep the groups together at all times
- Each group will work with the same staff members, so that we are not mixing teacher/pupil groups up, but due to the fact that we have to ensure all teachers are working on the reduced rota, it won't be their usual class teacher every day. The school has no control over this measure



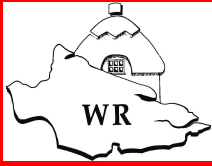
- Each class will have a teacher and teaching assistant for lessons, plus a midday assistant at lunchtime
- To ensure that there are no large groups of children converging together, we will have staggered breaks and lunchtimes, to keep groups smaller during the children's playtime. We will also be using the outdoor learning opportunities where possible
- The school will adopt a one-way corridor system, whereby, they walk along the left-hand side, so as to avoid immediate contact with other children and adults. We will ask for the classes to use their exterior doors to reduce traffic through school.
- We will ensure that toilets are not overpopulated and that numbers in there are kept to an absolute minimum
- The children will not line up for school dinners, and instead, will eat their lunch in their classrooms

How Will Learning Work In The Classroom?

- The children's desks will be spaced apart as far as possible, and the children will work in a socially distanced space, as best as we can possibly enforce
- Play equipment will continually be cleaned, especially after pupil use in lessons, or after break and lunchtime
- Soft play items, and toys, will be removed as they are more difficult to clean
- All of the surfaces that children, or adults, continually touch will be cleaned continually throughout the day. This includes desks, light switches, handrails, toys, books, sinks and chairs
- The children will be given their own stationery, in a plastic zip wallet, and they will not share this stationery during lessons
- We will ensure that resources are not brought to and from home, unless it is your child's reading book
- We will continually ensure that the children wash their hands and that personal hygiene is a high priority throughout the day
- One to one reading with the teacher is not going to happen, as it has done previously, so it will be important that this continues at home

Other Guidance and Information

- The school will have a cleaner on site all day, ensuring that all areas that the children are working and playing in, are continually cleaned and sanitized
- The school has a plentiful supply of hand sanitizer bottles, free standing hand sanitizers, cleaning products, bleach for after school cleaning and disinfectant wipes for all hard surfaces and ICT devices
- Once we know how many children are intending to return to school, we will inform you of the drop-off and pick up arrangements, but there will be a staggered approach to this, and the different groups of children will have slightly different times, so as to not have large groups of children and parents in the same area at any one time
- Until further notice, parents will not be allowed onto the playground or inside the school building. The children will be met at the front gate, at the drop off time and brought back here at the pickup time. There will be a one way system in place to help this.
- Due to lack of space, and definite congestion problems, the back gate to the school will not be used for either drop-off or pick up until further notice. Parents will have to bring their children on foot, where we will operate a one-way system for drop off and collection.



WILLIAM READ PRIMARY SCHOOL AND NURSERY

Issue 27

Newsletter

Achievement

Respect

Responsibility

Teamwork

15th
May
2020

- We ask that children do not bring any toys, or personal items in from home, and that their school bag is kept to a complete minimum. This includes not bringing their reading diaries and planners for the time being. We ask that the children's bag includes their lunchbox, break time snack, drink bottle and reading book. Year 6 children will still be able to bring their mobile phone to school
- Due to the amount of queuing that will take place, we will not provide hot school dinners for the time being. The children will have the option of a packed lunch from home or a school packed lunch. In warmer weather, we will look to have the children eat their lunch outside with their friends as much as possible
- Parents will be unable to have staff access during this time and meetings in the school building will not be permitted. Contact with the school will have to be done via Dojo and telephone

We feel that without you knowing what will go on in school during the day, you are not going to be well informed, prior to you making your decision to send your child back to school or not. This list of information is intended to show to you that we are being as well prepared as we possibly can be and that we are not taking any responsibility lightly. We are all desperate to have the school back to the way it was, but we have to do this in a stepped approach. Should you require any further government school return information, then the government guidance is on the [DfE website](#).

Once we know how many children we have returning, we will be in touch again with the next stage of our recovery plan.

Please click on this link and complete the form with your intentions, so that we can plan. Fill one form per child and only if they are in the Early Years, year 1 or year 6.

<https://forms.gle/8vqqWbSDxavArm2fA>

It is going to be a special moment to see our school with William Read children learning in it again and we look forward to seeing each and every child return.