

William Read Primary Academy
Long Road Canvey Island Essex SS8 0JE
Company Number 9154404

Executive Headteacher Emma Lane MBE

Head of School Tracy Gravely

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October 2024

Dear Parents/Carers

Christmas Celebration

This year, years 4, 5 and 6 will be **filming** a Christmas celebration in school. These will be available to watch via the school website from Monday 2nd December. Exactly the same as last year, this will be via a link from our school website platform.

We have previously received permission from you for your child to be included, if you no longer wish them to be filmed, please email your child's year group by Friday 8th November. We will attempt to include all children but cannot guarantee this if they are absent during filming.

We look forward to showing our Christmas films to you.

Yours sincerely

Mrs Gravely
Head of School

'If we believe, we will achieve'

