

**William Read Primary Academy**  
Long Road Canvey Island Essex SS8 0JE  
Company Number 9154404  
Executive Headteacher Emma Lane MBE  
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February 2024

Dear Parents/Carers

**Phonics Screening Check Meetings**

On **Wednesday 24<sup>th</sup> April** I will be holding 2 meetings for parents/carers of pupils in Year 1. The meetings will be held on Zoom and a link will be sent out the day before. The meeting will be to explain about the phonics screening test that all Year One children have to undertake in June.

The meetings will last for approximately 30 minutes.

Yours sincerely

Mrs E Lane MBE  
Executive Headteacher

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**Phonics Screening Check Meeting**

**Please complete and return to class teacher**

Child's Name: ..... Class: .....

I am able to attend the meeting on Wednesday 24<sup>th</sup> April at 9.00 am ☐

I am able to attend the meeting on Wednesday 24<sup>th</sup> April at 5.00 pm ☐

I am unable to attend either meeting ☐

Signed: .....

Dated: .....

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'If we believe, we will achieve'

