

**William Read Primary Academy**  
Long Road, Canvey Island, Essex SS8 0JE

**Executive Headteacher:**  
**Head of School:**

**Mrs E Lane MBE**  
**Mrs T Gravely**

**Telephone:**  
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**[www.williamread.essex.sch.uk](http://www.williamread.essex.sch.uk)**



February 2024

Dear Parents/Carers

**Y2 SATs Meeting**

On **Wednesday 17<sup>th</sup> April** I will be holding 2 meetings for parents/carers of pupils in Year 2. The meetings will be held on Zoom at 9:00am and 5:00pm and a link will be sent out the Friday before. The meetings will be to explain about Year 2 SATs.

The meetings will last for approximately 45 minutes.

Yours sincerely

Mrs E Lane MBE  
Executive Headteacher

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**Y2 SATs Meetings**

**Please complete and return to class teacher**

Child's Name: ..... Class: .....

I am able to attend the Y2 meeting on Wednesday 17<sup>th</sup> April at 9.00 am ☐

I am able to attend the Y2 meeting on Wednesday 17<sup>th</sup> April at 5.00 pm ☐

I am unable to attend either meeting ☐

Signed: ..... Date: .....